

Nursing Informatics Conference Engagement Scholarship Application

- Introduction to the scholarship
 - The purpose of this scholarship is to support College of Nursing students' engagement in Informatics community. This scholarship is available through a generous alumni donation. Each year, we will have up to 2 awardees and each awardee can receive up to \$1,000 for expenses to attend and present at a conference.
- Eligibility to apply the scholarship
 - Applicants must be a currently enrolled nursing student (either full-time or part-time) with an informatics focus, including (but not limiting to) students in
 - MS Nursing Informatics program
 - NI certificate program (in MS or DNP programs)
 - PhD program
 - Applicants may only receive one award during their academic career
 - Applicants must be the first author of the "accepted" presentation (e.g., poster, paper, and podium) in the conference
 - The presenting topic must be related to an informatics theme.
 - For preparation of the conference abstract or paper submission, applicants must
 - Consult one nursing informatics faculty for guidance.
 - Identify which conference is appropriate to present the topic.
 - Be aware of the conference's beginning date. This *Nursing Informatics Conference Engagement Scholarship* application must be submitted at least 60 days before the conference start date.
 - The targeted conference must occur while a student continues a formal affiliation with the University of Utah at the time of travel.
- Application procedure
 - Submit the application using an online database, REDCap <https://is.gd/NICES>, and provide the following information
 - Conference information: name of the conference, start date, location, the URL link to the conference
 - A brief statement (approximately 100 words) on the relevance of the conference to their nursing informatics career goal or research.
 - A copy of the conference abstract or paper (either in the pdf or MS Word file)
 - Proof (e.g., email or letter in the pdf or MS Word file) of the acceptance of the abstract or paper in the conference.
 - If more than one abstract or paper is accepted, please submit them all.
 - If applicable, include proof (e.g., email or letter) of submitting an application for matching funds from the Graduate Student Travel Assistance Award (GSTAA) (<https://gradschool.utah.edu/current-students/graduate-student-travel-assistance-award/>)
 - Amount of the funding requested

- Each applicant may request up to \$1000 per conference.
- Applicants need to list the specific funding request, such as the estimated costs of the conference registration, accommodation, and travel (e.g., flight, taxi).
- After submission
 - Applicants will be notified via email whether the scholarship is awarded within 45 days after the application is submitted.
 - If a recipient decides not to attend the conference after submitting the scholarship application or receiving the award notification, s/he should contact the Director of the Nursing Informatics Specialty within 7 days of the notification.
- Obligation to the scholarship recipients
 - Recipients need to attend the conference from the beginning to the end.
 - Recipients need to present her/his poster or oral presentation at the conference.
 - Recipients need to submit a report (≥ 500 words) to the Director of the Nursing Informatics Specialty via REDCap (<https://is.gd/NICES>) to share (1) what feedback they received regarding their presentation and (2) what they learned from the conference activities other than their presentation. This report must be submitted within two weeks after the last day of the conference.
 - Recipients need to work with the assigned College of Nursing administrative staff to handle the travel reimbursement process. Therefore, recipients need to keep all the receipts related to the requested funding.