



NURS 4650

Capstone Clinical (Preceptor Packet)

Preceptor Packet for Preceptor of Generic Baccalaureate Student

UNIVERSITY OF UTAH COLLEGE OF NURSING
Baccalaureate Program

COURSE NUMBER:	NURS 4650
TITLE:	Capstone Clinical
PREREQUISITE:	Prerequisites required for the class
TOTAL CREDITS:	8
DIDACTIC CREDITS:	2
CLINICAL CREDITS:	6
ACADEMIC TERM(S):	Fall and Spring
FACULTY:	Sue Chase-Cantarini, DNP RN

COURSE DESCRIPTION:

This course **guides student transition to the role of professional nurse.** Working collaboratively with a professional nurse preceptor, students synthesize acquired knowledge to deliver quality, patient-centered, evidence-based care.

DIDACTIC OBJECTIVES:

The student will:

1. Discuss professional nursing identity and behavior to demonstrate the unique contributions of nursing.
2. Implement a plan for continuing professional development.
3. Explain the process of obtaining professional licensure.

CLINICAL OBJECTIVES:

The student will:

1. Demonstrate safe and effective patient care.
2. Integrate the primary roles of the professional nurse in the management and delivery of care.
3. Utilize evidence-based practice when planning patient-centered care.
4. Demonstrate professional behaviors, including personal accountability, legal and ethical practice.
5. Display effective communication with individual patients, families, and members of the interprofessional team.
6. Demonstrate safe, ethical, and effective use of patient care technologies and information management systems in all aspects of professional decision-making.
7. Demonstrate effective leadership as a member of the health care team, including delegation and prioritization of care.
8. Analyze system and organizational factors that influence the delivery care within the clinical site.
9. Utilize principles of quality, safety, resource allocation and professionalism.
10. Evaluate the influence of policy, organizational systems and culture, and social justice on specific populations within the clinical site.

TEACHING and LEARNING METHODS:

Lectures, discussions, assigned readings, case studies, clinical preceptorships.

REQUIRED TEXT(S)/READING LISTS/COURSE MATERIAL EVALUATION METHODS and CRITERIA:

Dismissal from a course and/or the college can result from unprofessional behavior.

BASIC COURSE DETAILS

The RN preceptor will be responsible for mentoring and helping the student achieve their learning goals for the term. The total number of hours is 270 hours, with 20 of those hours as leadership modules and 10 are completed in Simulation settings at the University of Utah. The students are asked to work the preceptor's hours. They will schedule their clinical hours based on the preceptor's schedule and their own school schedule. If necessary, a secondary preceptor can be used to cover for vacations, etc. There are time restrictions due for both class and clinical experience. All classes are on Thursday; routine Wednesday and Thursday night shifts are problematic for them to work. The students are expected to meet with the preceptors prior to the semester to review their learning goals and set up their work schedule. A faculty clinical instructor will be assigned to work with the preceptor and the student through the term. The Faculty (Capstone Clinical Instructor) is a resource for you to help guide, teach and evaluate the students learning. Please do not hesitate to contact them with any concerns, questions or support in doing the job of a preceptor.

CRITERIA FOR PRECEPTORS/PARTNERS

1. Licensed to practice professional nursing in Utah.
2. Preferably holds a baccalaureate degree in nursing.
3. Employed by a clinical agency, which has a contract with the University of Utah for student experience.
4. Currently engaged in the practice of professional nursing and has a minimum of 1 year experience in professional nursing.
5. Demonstrates competence in an area of professional nursing practice, according to or as evidenced by a written or verbal recommendation from an immediate supervisor, Director of Nursing, or responsible faculty.
6. Has completed preceptor training in the clinical agency or agrees to reviews preceptor materials supplied by the College of Nursing.
7. Interested in providing a professional nursing role model for students.
8. Willing to accept the responsibilities of the preceptor role.
9. Has approval of the nurse manager or educator to act as preceptor.
10. Displays an interest in the overall scope of professional nursing practice.

PRECEPTOR RESPONSIBILITIES

The role of the preceptor is essential to the success of the student. We thank you for taking on the important responsibility. Together, the student, you as the preceptor and the faculty clinical instructor will work in partnership to help the student apply all that they have learned to function as a Registered Nurse. Each partner has responsibilities and accountabilities to one another in this partnership.

Capstone Clinical Learning Partnership		
Preceptor Responsibilities	Student Responsibilities	Faculty - Clinical Responsibilities
<ul style="list-style-type: none"> • Work directly with one nursing students to complete the required hours during the academic semester. • Assist in planning for the student learning experience during the preceptor's work schedule. • Assist the student to meet course and related student objectives. • Delegate appropriate patient assignment to each student. • Make arrangements with the student and the unit charge nurse in case of preceptor illness • Supervise student activities, maintaining ultimate accountability to clinical agency. This responsibility carries the authority to determine the nature or scope of the student's safety to practice nursing. • Meets regularly with student to discuss clinical experiences and the student's progress. • Meets with the faculty clinical instructor and student at least twice each semester to discuss student experience. • Validates student competencies using the Clinical performance Evaluation Tool at the mid-point and end of the term. (Found at the end of this packet.) • If a secondary preceptor is utilized, the primary preceptor is responsible for communicating with that person for purposes of Student performance evaluation. 	<ul style="list-style-type: none"> • Obtain approval of learning plan from NURS 4650 faculty and preceptor. • Takes an active role in their own learning and collaborates with the Preceptor and Clinical Instructor to meet course and individual learning objectives. • Reports for duty on time prepared and focused on learning. • Exhibits professional behaviors at all times. • Be flexible in arranging clinical experience to meet the preceptor's work schedule. • Negotiates with preceptor for appropriate assignments. • Accept the supervision of the preceptor during 240 hours of clinical practice. The preceptor maintains ultimate accountability to clinical agency. • Practice clinically with the preceptor or partner to complete a total of 240 hours equally dividing those hours over the term (exception during COVID-19 pandemic). • Participates as an active member of the health care team in given setting. • Communicates regularly with Preceptor and faculty to discuss clinical experience and progress. • Accepts accountability to make arrangements with the preceptor and the unit charge nurse in case of student illness. • Maintains effective communication with preceptor and clinical faculty. 	<ul style="list-style-type: none"> • Collaborates with student and preceptor in planning for clinical learning experiences. • Mentors and supports the Preceptor as needed. • Mentors and guides, and evaluates student in the accomplishment of didactic and clinical learning objectives. • Reviews and provides prompt and constructive feedback to students on Clinical Reports assignments. • Promptly reviews and provides the Clinical Reports and other course assignments to guide student's clinical learning. • Monitors student's morale and need for additional instruction, support, intervene, and needed. • Meets with the Preceptor and student at least twice each semester to discuss student experience. • Reviews the preceptor feedback on the Clinical performance Evaluation Tool as part of the grading process.

PRECEPTOR PERFORMANCE EVALUATION

Preceptors are evaluated by the student on the following statements.

1. Demonstrated professionalism and peer respect for the student and other members of the Health care team.
2. Introduced the student to the social/work culture of the unit.
3. Planned experiences to assist the student in meeting their learning goals
4. Regularly evaluated and discussed learning plan goals and progress

5. Provided an environment conducive for learning
6. Provided timely, sensitive, respectful and constructive feedback: in a quiet private place.
7. Evaluated the novice's performance and capabilities

PRECEPTOR SKILL DEVELOPMENT

The key functions of the preceptor include; Teacher, Socializer, Role Model, Evaluator of Competencies, Communicator and Advocate. You may have had previous training as a Preceptor and be familiar with these roles and functions. If you have any questions, please be sure to contact the Capstone Clinical Instructor for support and guidance. Unit educators are another tremendous support.

COURSE REQUIREMENTS

Students are expected to complete the following:

Clinical

- Two hundred and seventy (270) hours total are required. Hour breakdown is as follows:
 - Clinical hours - 240 hours or twenty -12 hour shifts
 - Leadership hours - 20 hours leadership modules
 - Simulation hours - 10 hours of which are in the simulation lab.
- Clinical time log – (see example provided) Students will submit a time log for all clinical time that is verified by the preceptor and clinical instructor.
- Regular communications (Clinical Report) with the clinical instructor to summarize clinical experiences are submitted via CANVAS or email as directed by the clinical instructor.
- **Seminar**
 - Prepare for, attend and actively participate in all seminars.
 - Develop and present a case study.
 - Written and oral presentation of a Clinical Event using the Critical Analysis rubric.
 - Conduct weekly reading discussion as assigned.
- **Quizzes**
 - Weekly **UWorld** quizzes to prepare for NCLEX
- **Professional Preparation**
 - Professional goals and career development plan.
 - Cover letter and Resume **draft**.
 - Complete wrap-up interview with the clinical instructor.